



# **COMMUNITY LEADERSHIP SCHOLARSHIP APPLICATION FORM**

**The Community Trust of Southland**

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**Enquiries always welcome**

## **GUIDELINES**

### **BACKGROUND**

The Community Trust of Southland (CTOS) was formed in 1988 when the Government gave to the Southland community ownership in Trust Bank. The CTOS retained ownership of the bank until 1996 when it was sold to Westpac. This forms the basis of the fund which the CTOS administers today. Funds are invested worldwide and produce a reliable income from which grants can be made for the community's benefit.

The Community Leadership Scholarships are for the purposes of:

- Developing a greater capacity for leadership in the Southland community
- Enhancing understanding of leadership to ensure that our leaders have the necessary skills to help guide our organisations and communities forward.

In addition to Community Leadership Scholarships, the CTOS also provides scholarships in the following fields: Art, Sport, Health and Tertiary Education.

### **AREA COVERED**

The CTOS' area is the designated Southland province and also includes the Queenstown, Glenorchy, Arrowtown, Tapanui and Heriot areas. Scholarship applications from outside of this area will generally not be considered unless there is a clear demonstrated connection and community benefit to the people of Southland.

### **ELIGIBILITY**

- Evidence of your personal character and capacity for leadership.
- Details as to why you wish to undertake the proposed course of study and what you wish to gain from the course.
- Evidence of your commitment and motivation to serve the Southland area.
- Evidence of your community involvement in the Southland area.
- Individuals must have resided in the CTOS' area for no less than five years. Consideration will be given to those who have left the province for further study whose immediate family still reside in the area.

### **SCHOLARSHIP FUNDING MAY BE AWARDED TO COVER THE FOLLOWING: (not exhaustive)**

- course fees and related administration costs
- costs incurred in transport and travel for study
- course materials
- living costs while studying/training
- compensation for loss of earnings (if applicable)
- other items of an exceptional nature

### **TAX**

Applicants are advised to obtain independent advice regarding the taxation implications of receiving a Scholarship.

### **ADDITIONAL NOTES**

- A Scholarship may be revoked if a recipient's behaviour is inappropriate, or the recipient has breached the conditions of the Scholarship. In such circumstances the Trustees, at their discretion, may require that part or all of any Scholarship paid be refunded.
- It is expected that the project for which a Scholarship is given will commence within 12 months of final selection.
- The value of any Scholarship is at the discretion of the Trustees.
- Applicants may be required to attend an interview with a selection panel.
- The recipient may be asked by the CTOS to participate in promotional activities as agreed between both parties.

### **APPLICATION DATES**

Applications will be considered twice a year. Please contact the office or visit [www.ctos.org.nz](http://www.ctos.org.nz) to find out when the exact closing dates are.

**Section 1: APPLICANT DETAILS**

Full Name: ..... Date of Birth: .....

Ethnicity: ..... Iwi Affiliation (if applicable): .....

Postal Address: .....

Email Address: .....

Telephone: ..... Mobile .....

Current Qualifications: .....

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**Section 2: PROPOSED LEADERSHIP COURSE OF STUDY OR ACTIVITY**

Attach evidence of selection into proposed course/activity, if applicable.

Activity/Course of Study and brief description: .....

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Course Provider (if different from above): .....

Length of Course/Activity: .....

Start and Finish Date of Course/Activity: .....

Qualification sought: .....

List any scholarships/prizes that you have applied for or received to date .....

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Why do you wish to undertake the proposed leadership course of study or activity? .....

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What do you wish to gain from the course or activity? .....

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**Section 5: COMMUNITY INVOLVEMENT**

Include community, school, civic, religious, social and sporting or other activities.

Organisation.....

Position/Responsibilities .....

Period of Involvement .....

Organisation.....

Position/Responsibilities .....

Period of Involvement .....

Organisation.....

Position/Responsibilities .....

Period of Involvement .....

Organisation.....

Position/Responsibilities .....

Period of Involvement .....

What do you consider as your most significant career achievement to date?

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**Section 6: EMPLOYMENT DETAILS**

Present Employer: .....

Type of Organisation: .....

Role within Organisation: .....

Contact Person: ..... Telephone: .....

Address: .....

Email Address: .....

What do you consider as your most significant career achievement to date?

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**Section 7: WORK HISTORY**

Employer .....

Position.....

Dates of employment .....

Areas of responsibility .....

Employer .....

Position.....

Dates of employment .....

Areas of responsibility .....

Employer .....

Position.....

Dates of Employment .....

Areas of Responsibility .....

Employer .....

Position.....

Dates of Employment .....

Areas of Responsibility .....

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**Section 8: ACADEMIC RECORD**

ATTACH A COPY OF PREVIOUS YEARS' RESULTS IF CURRENTLY STUDYING.

Institution .....

Dates of Study.....

Qualifications.....

Areas of Study.....

Institution .....

Dates of Study.....

Qualifications.....

Areas of Study.....

## Section 9: REFEREES

Attach written testimonials from the following two referees:

1) Name: .....

Address: .....

Telephone: ..... Mobile: .....

Email: .....

Position: .....

2) Name: .....

Address: .....

Telephone: ..... Mobile: .....

Email: .....

Position: .....

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## Section 10: REQUIRED INFORMATION

The following information is required to accompany your application:

- Your Curriculum Vitae
- Evidence of your selection into the proposed course/activity, if applicable.
- Any notable academic and/or community achievements
- A recent photo (may be used for promotional purposes if your application is successful)

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## Section 11: DECLARATION and PRIVACY ACT 1993 AUTHORISATION

**This declaration and authorisation relates to information in this application that the Community Trust of Southland may hold about me now or in the future.**

- I am a New Zealand citizen or have permanent residence status and have resided in the Community Trust of Southland's area for no less than five years.
- I authorise the Community Trust of Southland to use this information for the purposes of administration and consideration of this application.
- I authorise the Community Trust of Southland to make any enquiries of any third parties (even though it may involve discussing information contained in this application) in connection with this application.
- If successful I agree to complete an accountability report to the Community Trust of Southland regarding the Scholarship received.
- If successful I agree to participate in promotional work as may be reasonably required by the Community Trust of Southland for the benefit of the Southland community for the twelve month period from the date the Scholarship is paid, free of charge.
- If successful I agree to act as role model at all times, not bringing the Community Trust of Southland into disrepute.
- If successful, I give my permission for the Community Trust of Southland to make independent confidential enquiries relating to my application as to the application of the scholarship funds.
- I accept that the Community Trust of Southland's decision is final and no correspondence will be entered into.
- I declare that the information contained in this application is true and factual.

Signed: ..... Date: .....