



# Guarantee Against Loss Application Form

The Guarantee Against Loss (GAL) fund was established to support events held in the Community Trust of Southland area. GALs are designed to provide security for organisers against events not meeting budgeted ticket sales.

Who can apply?

- An incorporated society with non-profit making objectives;
- A charitable trust; or
- A club or other legally constituted body which can demonstrate a formal constitution or rules.

Criteria:

- the event should demonstrate broad community benefit.
- have realistic budgets.
- not be competing to the detriment of other events.
- contribute to a range of experiences for the community.
- applicable to events with budgets of less than \$50,000.
- GALs will be limited to a maximum of 40% of total budgeted ticket sales.

## Section 1: CONTACT DETAILS

**Registered or Full  
Name of Organisation**

**Contact Persons**

1. Name

Position

Address

Telephone (*landline  
and mobile*)

Email

2. Name

Position

Address

Telephone (*landline  
and mobile*)

Email

## Section 2: EVENT DETAILS

**What is the event  
called?**

**Describe the  
purpose of the  
event**

When will the event be held?

Where will the event be held?

What attendance numbers are expected?

at

\$

per ticket

### Section 3: DETAILS OF BUDGETED EXPENSES AND INCOME

Requested GAL Amount

\$

Expenses	Amount	Source of Income	Amount
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$</b>

Total income **must** equal total expenditure. If your organisation is registered for GST, please ensure the expenses are GST exclusive.

Please attach a copy of your organisation's most recent audited financial statements.

### Section 4: DECLARATION AND PRIVACY ACT 1993 AUTHORISATION

- We declare that we are authorised to submit this application and that any guarantee against loss will be used for the event for which it was approved.
- We declare that the information provided is correct.
- We authorise the Community Trust of Southland to seek such information as they may require to complete the consideration of this application.
- We acknowledge that any decision made by the Community Trust of Southland is final.
- We will notify any project or budget changes to the Community Trust prior to the event taking place.
- We will furnish accountability records once the event is complete.

Name of contact person:

1.  Signature  Date

Name of contact person:

2.  Signature  Date